

Jefferson County Solid Waste & Air Quality Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549
Agenda

June 3, 2025 – 8:30 A.M.

Members: Joan Callan, Robert Preuss, Mark Groose, Dan Herbst, Matthew Tracy
Place: Room C2003, Jefferson County Courthouse OR Via Teams Videoconference

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Meeting ID: 279 621 656 145 3

Passcode: Pa6JV2Rz

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – April 1, 2025 Solid Waste Committee Meeting
7. Communications
8. Departmental Update
9. Discussion on Solid Waste Departmental 2025 Financial Report
10. Update from Waste Collection Partners
11. Discussion and Possible Action on Partnering with Dane County and Waukesha County to provide services to Jefferson County residents for disposal of Hazardous Waste items during non-event times
12. Discussion and Recap of Events Held:
 - April 4 & 5 Clean Sweep (Parks Maintenance Facility)
 - May 10 Electronics & Appliance Recycling Event (Fair Park)
13. Discussion on June 7 Electronics & Appliance Recycling Event (Lake Mills)
14. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
15. Next Solid Waste Committee Meeting is scheduled for Tuesdays –August 5; October 7; December 2, 2025
16. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

April 1, 2025 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:30 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Mark Groose, Dan Herbst, Bob Preuss and Matthew Tracy were present. Staff Present: Kim Buchholz and Trevor Quandt. Dave Schilling, Ixonia Transfer Site; Stacy Winkelman, Watertown Street Department; and Michael Luckey, County Administrator were present via Zoom.
3. **Certification of Compliance with the Open Meetings Law** – In compliance per Buchholz.
4. **Approval of the Agenda** – Motion by Herbst, seconded by Groose. Approved as printed, 5-0.
5. **Public Comment** - None
6. **Approval of Minutes – February 4, 2025 Solid Waste Committee Meeting** – Motion by Herbst, seconded by Groose, to approve February 4, 2025 Solid Waste committee meeting minutes as printed. Motion approved, 5-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz stated that the final reports for the 2024 Clean Sweep and Unused Prescription Drug grants have been submitted and final 2024 payments have been received. 2024 budget was able to be closed on time. Buchholz also introduced Trevor Quandt, new technician within the Zoning Department to the Committee.
9. **Discussion on Solid Waste Departmental 2024 Financial Report** – A copy of the final 2024 budget was distributed to the committee. Buchholz stated that all expenses and revenues for 2024 are accounted for and 2024 budget closed on time. Buchholz stated that if you look at the bottom line, we were \$5,619.75 over budget. The deficit will be covered through the carry forward balance.
10. **Discussion on Solid Waste Departmental 2025 Financial Report** – A copy of the 2025 to date budget was distributed to the committee. Buchholz stated that nothing to report at this time.
11. **Update from Waste Collection Partners** – No reports.
12. **Discussion and Possible Action on Reimbursements to Towns for the Disposal of Tires** – Buchholz reported that an electronic survey was sent to municipal clerks. We received 19 responses from towns/villages and 1 response from a city. See the results below:

Would you use a tire collection service provided by the County?

- No – 7
- Yes – Town of Concord; \$3,500 annually.
- Yes – Town of Farmington
- ?? – Town of Oakland
- Yes – Town of Palmyra
- Yes – Town of Sullivan; average 12 tires per year; recycled at Bert's Tires for \$4 per tire
- Yes – Town of Sumner; currently in contract and residents can be 2 per week.

- Yes – Town of Watertown; collect 143 tires annually; \$129.51 per year.
- Yes – Village of Cambridge
- Yes – Village of Johnson Creek; 500 per year; currently taken by LRS to Badger Materials Recycling (Delafield); exact cost unknown part of contract
- Yes – Village of Palmyra; currently part of John's contract
- Yes – Village of Sullivan; LRS currently picks up 2 tires per household per month

After discussion occurred, the committee decided to table this agenda item for now because there doesn't seem to be an issue at this time.

13. **Discussion and Possible Action on Partnering with Dane County and Waukesha County to provide services to Jefferson County residents for disposal of Hazardous Waste items during non-event times** - Buchholz reported that Jefferson County does not have a permanent drop off site for hazardous chemicals. Buchholz receives a handful of calls throughout the year during non-event times, where individuals are needing a place to take hazardous chemicals for disposal. Buchholz as reached out to Waukesha County and Dane County. Waukesha County is agreeable to partner with Jefferson County. Residents would need to contact Buchholz and obtain a "ticket" and pay the required fee determined by the committee. The resident would then be able to take their "ticket" to Waukesha County and drop off their materials. Waukesha County would charge Jefferson County back at year end for the disposal of the items dropped off for Household Waste plus a 10% administrative fee. Waukesha is also willing to partner with Jefferson County for agriculture waste. The process would function the same, but agriculture waste would be invoiced to Jefferson County immediately.

Buchholz did not speak directly to Dane County. Dane County currently offers out of County residents the ability to drop items off by paying the out of county fee of \$75. Buchholz would see the agreement with Dane County working like Waukesha County. A Jefferson County resident would reach out to Buchholz and pay a \$15 fee. Dane County would then charge Jefferson County the difference, \$60, for each person.

City of Watertown (Stacy Winkelman) stated that they also have this issue. She would be willing for the County to charge the City of Watertown up to a certain amount for their residents, up to 10. Willing to work with us and cover a portion of the costs.

Discussion occurred. The committee asked that this agenda item be tabled and brought back to the next committee meeting so that members had some time to think it over. Buchholz will continue with research based on the committee's discussion.

15. **Discussion on April 4 & 5 Clean Sweep Event** – Buchholz asked members of the committee if they would be available to work at the upcoming events this weekend. Preuss and Herbst were unavailable. Callan will be there both days. Tracy will be there on Saturday.
16. **Discussion and Possible Action on a Resolution Supporting the Clean Sweep Program** – Committee members were provided with the draft resolution in their agenda packet. Buchholz stated that although a resolution is not required for the grant applications, it is recommended. Motion by Herbst, seconded by Preuss to approve the resolution with one minor change to take out "by" in last paragraph. Motion approved 5-0. Resolution to be forwarded to the County Board's April meeting.

17. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – Partnering with Waukesha and Dane County for Hazardous Waste Disposal, Spring Clean Sweep (April 4 & 5) recap, plus normal agenda items.
16. **Next Solid Waste Committee Meeting** – Tuesday, June 3, 2025 at 8:30 a.m.
17. **Adjourn** – Meeting adjourned at 9:24 a.m.

05/29/2025
11:26:44

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12902 Solid Waste Program							
12902 411100 General Property Taxes	0	.00	.00	.00		.00	.0%
12902 421001 State Aid	0	.00	.00	.00		.00	.0%
12902 421001 12902 State Aid	0	.00	.00	.00		.00	.0%
12902 421001 12903 State Aid	-17,786	.00	-17,786.00	.00		-17,786.00	.0%
12902 421001 12904 State Aid	-4,780	.00	-4,780.00	.00		-4,780.00	.0%
12902 421001 12905 State Aid	-3,400	.00	-3,400.00	.00		-3,400.00	.0%
12902 421003 State Aid GPR	0	.00	.00	.00		.00	.0%
12902 451009 Deer Track Park Charges	-100,000	.00	-100,000.00	.00		-100,000.00	.0%
12902 458011 Public Solid Waste Char	-5,500	.00	-5,500.00	-6,764.00		1,264.00	123.0%
12902 458011 12903 Public Solid Wast	0	.00	.00	.00		.00	.0%
12902 458011 12904 Public Solid Wast	0	.00	.00	.00		.00	.0%
12902 472007 Municipal Other Charges	-20,000	.00	-20,000.00	.00		-20,000.00	.0%
12902 472007 12903 Municipal Other C	0	.00	.00	.00		.00	.0%
12902 472007 12904 Municipal Other C	0	.00	.00	.00		.00	.0%
12902 472007 12905 Municipal Other C	0	.00	.00	.00		.00	.0%
12902 481001 Interest & Dividends	0	.00	.00	.00		.00	.0%
12902 485100 Donations - Unrestrict	-4,000	.00	-4,000.00	-4,050.00		50.00	101.3%
12902 486014 Sale Recycling Material	0	.00	.00	.00		.00	.0%
12902 511210 Wages-Regular	39,910	.00	39,910.19	12,383.44		27,526.75	31.0%
12902 511220 Wages-Overtime	355	.00	355.32	.00		355.32	.0%
12902 511310 Wages-Sick Leave	0	.00	.00	.00		.00	.0%
12902 511320 Wages-Vacation Pay	0	.00	.00	.00		.00	.0%
12902 511330 Wages-Longevity Pay	225	.00	225.00	.00		225.00	.0%
12902 511340 Wages-Holiday Pay	0	.00	.00	.00		.00	.0%
12902 511350 Wages-Miscellaneous(Com	0	.00	.00	.00		.00	.0%
12902 512141 Social Security	3,098	.00	3,097.52	947.37		2,150.15	30.6%
12902 512142 Retirement (Employer)	2,564	.00	2,563.89	784.36		1,779.53	30.6%
12902 512144 Health Insurance	0	.00	.00	.00		.00	.0%
12902 512145 Life Insurance	17	.00	17.14	4.92		12.22	28.7%
12902 512150 FSA Contribution	0	.00	.00	.00		.00	.0%
12902 512151 HSA Contribution	0	.00	.00	.00		.00	.0%
12902 512152 Limited FSA Contributio	0	.00	.00	.00		.00	.0%
12902 512153 HRA Contribution	0	.00	.00	.00		.00	.0%
12902 512173 Dental Insurance	662	.00	662.40	220.14		442.26	33.2%
12902 529299 Purchase Care & Service	110,000	.00	110,000.00	57,876.17		-1,331.21	101.2%
12902 529299 12902 Purchase Care & S	0	.00	.00	.00		.00	.0%
12902 529299 12903 Purchase Care & S	0	.00	.00	.00		.00	.0%
12902 529299 12904 Purchase Care & S	0	.00	.00	.00		.00	.0%

05/29/2025
11:26:45

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12902 529299	12905 Purchase Care & S	0	.00	.00	.00		.00	.0%
12902 531301	Office Equipment	0	.00	.00	.00		.00	.0%
12902 531303	Computer Equipmt & Soft	0	.00	.00	.00		.00	.0%
12902 531311	Postage & Box Rent	100	.00	100.00	132.33		-32.33	132.3%
12902 531312	Office Supplies	750	.00	750.00	184.92		565.08	24.7%
12902 531312	12903 Office Supplies	0	.00	.00	.00		.00	.0%
12902 531312	12904 Office Supplies	0	.00	.00	242.05		-242.05	.0%
12902 531312	12905 Office Supplies	0	.00	.00	.00		.00	.0%
12902 531313	Printing & Duplicating	500	.00	500.00	468.68		31.32	93.7%
12902 531313	12902 Printing & Duplic	0	.00	.00	.00		.00	.0%
12902 531313	12903 Printing & Duplic	0	.00	.00	.00		.00	.0%
12902 531313	12904 Printing & Duplic	0	.00	.00	.00		.00	.0%
12902 531313	12905 Printing & Duplic	0	.00	.00	.00		.00	.0%
12902 531314	Small Items Of Equipmen	0	.00	.00	.00		.00	.0%
12902 531314	12902 Small Items Of Eq	0	.00	.00	.00		.00	.0%
12902 531322	Subscriptions	100	.00	100.00	.00		100.00	.0%
12902 531324	Membership Dues	250	.00	250.00	255.00		-5.00	102.0%
12902 531326	Advertising	2,000	.00	2,000.00	99.93		1,900.07	5.0%
12902 531326	12902 Advertising	0	.00	.00	.00		.00	.0%
12902 531326	12903 Advertising	0	.00	.00	.00		.00	.0%
12902 531326	12904 Advertising	0	.00	.00	.00		.00	.0%
12902 531326	12905 Advertising	0	.00	.00	.00		.00	.0%
12902 531334	Educational Initiative	5,000	.00	5,000.00	1,169.99		3,830.01	23.4%
12902 532325	Registration	500	.00	500.00	385.00		115.00	77.0%
12902 532332	Mileage	0	.00	.00	.00		.00	.0%
12902 532335	Meals	100	.00	100.00	78.44		21.56	78.4%
12902 532336	Lodging	294	.00	294.00	196.00		98.00	66.7%
12902 532339	Other Travel & Tolls	0	.00	.00	.00		.00	.0%
12902 533225	Telephone & Fax	20	.00	20.00	.00		20.00	.0%
12902 535242	Maintain Machinery & Eq	0	.00	.00	.00		.00	.0%
12902 571004	IP Telephony Allocation	255	.00	255.00	106.25		148.75	41.7%
12902 571005	Duplicating Allocation	18	.00	18.00	7.50		10.50	41.7%
12902 571006	Solid Waste Charges	0	.00	.00	.00		.00	.0%
12902 571006	12902 Solid Waste Chrg	0	.00	.00	.00		.00	.0%
12902 571009	MIS PC Group Allocation	1,647	.00	1,647.00	686.25		960.75	41.7%
12902 571010	MIS Systems Grp Alloc(I	427	.00	427.00	177.90		249.10	41.7%
12902 591519	Other Insurance	310	.00	309.86	158.40		151.46	51.1%
12902 594813	Capital Office Equip	0	.00	.00	.00		.00	.0%
12902 594950	Operating Reserve	316,568	11,739.96	328,307.77	.00		328,307.77	.0%
12902 699700	Resv Applied Operating	-330,204	-11,739.96	-341,944.09	.00		-341,944.09	.0%
12902 699800	Resv Applied Capital	0	.00	.00	.00		.00	.0%
12902 699999	Budgetary Fund Balance	0	.00	.00	.00		.00	.0%

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

ACCOUNTS FOR: 100	General Fund	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL General Fund		0	.00	.00	65,751.04		-119,206.08	.0%
	TOTAL REVENUES	-485,670	-11,739.96	-497,410.09	-10,814.00		-486,596.09	
	TOTAL EXPENSES	485,670	11,739.96	497,410.09	76,565.04		367,390.01	

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	.00	.00	65,751.04		-119,206.08	.0%

2025 Clean Sweep Survey Results - April 4 & 5 (Friday & Saturday)

WHAT TOWN/CITY/VILLAGE DO YOU LIVE IN?

TOWN		CITY	
AZTALAN	7	FORT ATKINSON	38
COLD SPRING	0	JEFFERSON	28
CONCORD	2	LAKE MILLS	20
FARMINGTON	4	WATERLOO	4
HEBRON	4	WATERTOWN	26
IXONIA	5	WHITEWATER	4
JEFFERSON	14	CITY TOTAL	120
KOSHKONONG	9	VILLAGE	
LAKE MILLS	19	HELENVILLE	0
MILFORD	2	JOHNSON CREEK	7
OAKLAND	12	PALMYRA	4
PALMYRA	6	CAMBRIDGE	2
SULLIVAN	3	SULLIVAN	0
SUMNER	3	VILLAGE TOTAL	13
WATERLOO	6	Unknown	3
WATERTOWN	10	DODGE CO.	
TOWN TOTAL	106	COUNTY TOTAL	242

HOW MANY HOUSEHOLDS ARE YOU BRINGING WASTE FROM TODAY?

ONE	TWO	THREE	FOUR+
204	7	4	1

ARE YOU A FIRST TIME PARTICIPANT IN A JEFFERSON COUNTY CLEAN SWEEP EVENT?

YES	129	NO	80
-----	-----	----	----

HOW DID YOU HEAR ABOUT TODAY'S EVENT? (CHECK ALL THAT APPLY)

COUNTY WEBSITE	39	TOWN WEBSITE	6
SOCIAL MEDIA	51	NEWSPAPER	33
FRIEND/RELATIVE	15	YARD SIGNS	12
MAILER/FLYER	34	OTHER	38

DO YOU HAVE ANY HAZWASTE FROM A VSQG BUSINESS TODAY? (VSQG = 220 LBS. OR LESS PER MONTH)

YES	4	NO	211
-----	---	----	-----

DO YOU HAVE ANY AGRICULTURAL WASTE TO DISPOSE OF TODAY? (NO CHARGE FOR UP TO 200 LBS.)

YES	10	NO	135
-----	----	----	-----

DO YOU HAVE ANY TIRES TO DISPOSE OF TODAY?

YES	16	NO	125
-----	----	----	-----

DO YOU KNOW WHERE YOU CAN RECYCLE USED PRESCRIPTION & OVER-THE-COUNTER DRUGS?

* YES	80	NO	7
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DO YOU KNOW WHERE YOU CAN RECYCLE ELECTRONICS AND/OR APPLIANCES?

* YES	72	NO	8
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Friday, April 4, 2025 - 135 participants (9 VSQGs; 10 Farms; 81 pre-registered; 47 no appts; 12 no shows)

Saturday, April 5, 2025 - 88 participants (1 VSQGs, 5 farms, 55 pre-registered; 30 no appts; 3 no shows)

*The last two questions were not asked to those that pre-registered.

MAY 10, 2025 ELECTRONIC & APPLIANCE COLLECTION EVENT SUMMARY

APPLIANCE COLLECTION:

SI No	Description	Count	Net Weight
1	STOVES	4	941 lbs.
2	CHEST FREEZERS	4	298 lbs.
3	WASHING MACHINES	2	149 lbs.
4	DEHUMIDIFIERS	31	868 lbs.
5	AC UNITS	22	660 lbs.
6	WINE COOLERS	3	120 lbs.
7	REFRIGERATORS	14	1391 lbs.

ELECTRONICS COLLECTION:

TOTAL GROSS WEIGHT - 43716 lbs.

TOTAL TARE WEIGHT - 3460 lbs.

TOTAL NET WEIGHT - 40256 lbs.

MIX ELECTRONICS	16525 lbs.
CRT TV's	12725 lbs.
FLAT PANEL TV's & Monitors	6715 lbs.
PROJECTION TV's	769 lbs.
PRINTERS	746 lbs.
MICROWAVES	671 lbs.
COMPUTER TOWERS	1842 lbs.
LAPTOPS	263 lbs.

JEFFERSON COUNTY: ELECTRONICS RECYCLING EVENT				
SI No	Description	Gross Weight	Tare Weight	Net Weight
1	1 Box Mix Electronics	615	60	555
2	1 Box Mix Electronics	628	60	568
3	1 Box Mix Electronics	613	60	553
4	1 Box Mix Electronics	568	60	508
5	1 Box Mix Electronics	466	60	406
6	1 Box Mix Electronics	475	60	415
7	1 Box Mix Electronics	702	60	642
8	1 Box Mix Electronics	749	60	689
9	1 Box Mix Electronics	735	60	675

10	1 Box Mix Electronics	819	60	759
11	1 Box Mix Electronics	634	60	574
12	1 Pallet Computer Towers	1119	40	1079
13	1 Box Mix Electronics	659	60	599
14	1 Box Mix Electronics	888	60	828
15	1 Box Flat Panel TV's	658	60	598
16	1 Box Flat Panel TV's	652	60	592
17	1 Box Flat Panel TV's	596	60	536
18	1 Box Flat Panel TV's	715	60	655
19	1 Box Mix Electronics	409	60	349
20	1 Box Mix Electronics	1121	60	1061
21	1 Box Mix Electronics	835	40	795
22	1 Box Mix Electronics	560	60	500
23	1 Box Mix Electronics	593	60	533
24	1 Box Flat Panel TV's	734	60	674
25	1 Pallet Projection TV's	375	40	335
26	1 Pallet CRT TV's	967	30	937
27	1 Pallet CRT TV's	708	30	678
28	1 Pallet CRT TV's	790	30	760
29	1 Box CRT TV's	713	30	683
30	1 Box Flat Panel TV's	715	60	655
31	1 Box Flat Panel TV's	791	60	731
32	1 Box Mix Electronics	670	60	610
33	1 Box Mix Electronics	513	60	453
34	1 Box Mix Electronics	557	60	497
35	1 Box Mix Electronics	510	60	450
36	1 Pallet Microwaves	164	30	134
37	1 Box Computers	823	60	763
38	1 Projection TV's	95	0	95
39	1 Box CRT TV's	745	60	685
40	1 Box CRT TV's	725	60	665
41	2 Boxes Mix Electronics	1264	120	1144
42	1 Box Flat Panel TV's	851	60	791
43	1 Box CRT TV's	1184	60	1124
44	1 Pallet CRT TV's	739	40	699
45	1 Pallet Projection TV's	379	40	339
46	1 Box Mix Electronics	865	60	805
47	1 Pallet CRT TV's	814	40	774
48	1 Pallet CRT TV's	710	40	670
49	1 Pallet CRT TV's	829	40	789

50	1 Pallet CRT TV's	690	40	650
51	1 Pallet CRT TV's	958	40	918
52	1 Box CRT TV's	594	60	534
53	1 Box Mix Electronics	433	60	373
54	1 Box Mix Electronics	536	60	476
55	1 Box CRT TV's	614	60	554
56	1 Box Flat Panel TV's	780	60	720
57	1 Box Flat Panel TV's	823	60	763
58	1 Pallet CRT TV's	817	40	777
59	1 Pallet CRT TV's	868	40	828
60	1 Box Mix Electronics	566	60	506
61	1 Box Printers	381	60	321
62	1 Box Printers	475	50	425
63	1 Box Laptops	313	50	263
64	1 Pallet Microwave	567	30	537
65	1 Box Mix Electronics	262	60	202
TOTAL		43716	3460	40256

Tare Weight	60 lbs.	1 Box
Tare Weight	120 lbs.	2 Boxes
Tare Weight	40/30 lbs.	1 Pallet